



Board Meeting Minutes Tuesday, May 14th, 2019

Vauxhall Public Library

Attendance

Samantha Broderson, Jennifer Stuckey, Jennifer Schafer, Petra Klemnpauer, Joerg Klemnpauer, Raymond Coad. Jennifer Crowson arrived later in the meeting.

Absent

Lori Van Hal, Peter Van Uden, Derrick Lilloco

Guest

Vikki Koersen

Call to Order

Meeting was called to order by Joerg at 4:02pm.

Recording Secretary

Jennifer Schafer volunteered to take the minutes in the absence of both Lori and the secretary.

Agenda

-Raymond asked that the Municipal Planning Committee and the Utility Franchise Fees Agreement be added on to the agenda.

-Jennifer Stuckey made a motion to accept the agenda. Seconded by Samantha. Motion carried.

Minutes

It was noted upon review of the minutes from April 9th, 2019 Meeting that Board governance to be discussed at the next meeting is missing from the minutes. The following paragraph "Framework policies and procedures documents emailed out by Petra to be reviewed by board and discussed at next meeting" to be added after the VDCC committee report on the April 9th minutes. Jennifer Schafer will talk to Lori to have this item added to the minutes and sent out again.

-A motion was made by Petra to accept the minutes with the amendment. Seconded by Samantha. Motion carried.

Financial Report

- The financial report was presented by Jennifer Schafer.
- Jennifer Schafer moved to accept the financial report as presented. Seconded by Petra. Motion was carried.

Membership Applications

- There are two new membership applications. Newman Solutions as a business and Musicians Corner as a sole proprietor.
- A motion to accept the above applications as members was made by Jennifer Schafer. Seconded by Jennifer Stuckey. Motion was carried.

Correspondence

ACC Letter

- Nothing to report.

CCC Letter

- The Canadian Chamber of Commerce welcome package was received. The Membership Certificate for 2019 was included in the package. Ray volunteered to read the package received and update the group at a later meeting.

Other

- Nothing to report.

VDCC Committee Reports

VDCC Administration Committee Report

- There was a discussion regarding the administration assistant position.
- Jennifer Crowson made a motion that Petra will replace Kris on the Administration Assistant Committee and that this committee will now include policy development for board approval. Seconded by Ray. Motion was carried.
- Jennifer Schafer asked for clarification on how to proceed with the administrative position. Jennifer Crowson advised that the Ag. Society is interested in partnering on the administrative assistant position.
- There was some discussion about possible fundraising and business ideas to help fund the administrative assistant position. These would help promote chamber initiatives and get community members involved. To be discussed further once the administrative position is in place.
- Jennifer Schafer made a motion that Jennifer Schafer and Petra will meet with the Ag Society to explore the administrative assistant position partnering possibilities. Seconded by Jennifer Stuckey. Motion was carried.

Website Committee Report

-The website is being worked on. Joerg will be sending the logos for the website.

Old Business

2020 Committee Report

-There is nothing new to report. The committee is looking into come type of beautification project such as a metal "welcome" type arch, clock tower in a roundabout, stage in the park, etc.

Provincial Election 2019

-Joseph Schow has been invited to the VDCC meetings. No response at this time.

VDCC Rules and Regulations/Board Governance

-Discussions on how to proceed with the policy document. Jennifer Schafer and Petra will meet to finalize the policy framework and will send out once it is finalized. This will be voted on at the next meeting.

VDCC Scholarship

-Scholarship information has been sent out.

Update on MD & Town Funding

-Ray reported that the Town has their budget and the VDCC will be receiving the funds asked for.

Membership Certificates

-Certificates will be printed this week and sent out.

VDCC Liability Insurance

-Liability Insurance quote information was provided by Samantha. There was a discussion about the level of coverage needed.

-A motion was made by Jennifer Schafer to proceed with the \$1 million liability coverage. Seconded by Jennifer Stuckey. Motion was carried.

Joint AgSociety/VDCC Event Update

-The Chevelles have been booked for the Nov 16th event.

New Business

Presidents Questions

-Joerg will email out his summary of responses on board surveys.

VDCC Annual GM Date

-Not discussed.

July 1st Canada Day

-Jennifer Schafer will talk to Lori to get the ball rolling on supplies and to get the list of volunteers started.

Franchise Fees Agreement

-Discussion regarding utility franchise fees agreement for the Town of Vauxhall. The Town's franchise fees agreement expires in November 2019.

Municipal Planning Committee

-Ray reported on the Municipal Planning Committee. It needs 2 council members and 3 citizens at large. It currently only has 1 citizen at large that this individual will be stepping down as they are moving out of the area. MPC is at risk of being unable to function without more public members (unless they change their bylaw). MPC is looking for public appointees to serve on this committee.

Next Meeting Date

Tuesday, June 11th, 2019 at 4pm
Vauxhall Public Library

Adjournment

-Ray moved to adjourn the meeting at 5:30pm.