



Regular Board Meeting Minutes – January 21st, 2020

1pm Vauxhall Library Board Room

- **Called to order:** at 1:02pm by Joerg Klempnauer
- **Recording Secretary:** Danna Ferguson
- **Attendance:** Joerg Klempnauer, Petra Klempnauer, Danna Ferguson, Samantha Broderson, Dusty Stauth, Jennifer Schafer, Vicki Koersen and Raymond Coad
- **Additions to the agenda:** No additions to the agenda
- **Motion:** Samantha Broderson moved to approve the agenda as presented. Dusty Stauth seconded the motion – Carried
- **Minutes from December 17th, 2019 meeting:** The minutes had been circulated.
- **Motion:** Jennifer Schafer moved to accept the minutes Vicki Koersen seconded the motion – Carried.
- **Financial Report:** The Financial report was circulated and presented by Jennifer Schafer.
- **Motion:** Jennifer Schafer moved that the financial report be accepted as presented, Vicki Koersen seconded the motion – Carried.
- **Membership Application:** Country Stone Construction (Dan Loewen) has paid for a 2020 VDCC Membership.
- **Motion:** Jennifer Schafer moved to accept Country Stone Construction as a paid VDCC Member. Samantha Broderson seconded the motion – Carried.

- **Admin Report:** Danna Ferguson gave an update on the December 18th, 2019 JEDC Meeting that she attended. The Alberta Chamber of Commerce 2020 Renewal form was discussed and completed so it can be sent out. It was discussed to look into setting up and using QuickBooks online from Avail - Jennifer Schafer for the VDCC, this will have a monthly cost.

Correspondence:

- Alberta Chamber of Commerce 2020 Membership fee is due by Jan 31st, 2020. This form is now completed, and a cheque has been issued. Danna Ferguson will mail out this form and payment tomorrow.

VDCC Committee Reports:

- **JEDC** – The JEDC December 18th, 2019 meeting was discussed further and it is felt that due to the JEDC being mostly an informational sharing meeting that the VDCC would like to be removed from the JEDC membership. Danna Ferguson will draft up a letter to the JEDC to resign from the board and find out the date and time of the next JEDC meeting and Joerg Klempnauer will attend the meeting to deliver the letter to the board in person. The VDCC wants to continue to keep an excellent relationship and work with all members involved in the JEDC and would like to possibly invite the Taber Chamber of Commerce to our next VDCC meeting.
- **Motion:** Dusty Stauth moved to remove the VDCC from the JEDC membership Jennifer Schafer seconded the motion – Carried
- **Policy Development** – Committee includes Petra Klempnauer and Jennifer Schafer – The revised bereavement policy was read, and it was discussed to edit it further and also to add it into the Framework, Policies and Procedures document. Danna Ferguson will circulate the Policy handbook to all VDCC members to include all new members as well.
- **Motion:** Petra moved to add the bereavement policy to the Policy handbook – Should the loss or significant situation with an immediate family member to a direct VDCC board member arise (example: spouse or child). The VDCC would like to acknowledge the situation and show support for the individual involved by sending a sympathy card/card. Jennifer Schafer seconded the motion – Carried
- **2020 Committee** – Committee includes Samantha Broderson and Joerg Klempnauer
- **Motion:** Jennifer Schafer moved that the committees stand as stated Dusty Stauth seconded the motion - Carried

Old Business:

- **Vauxhall 2020 Celebration:** Joerg Klempnauer gave an update on the events that are being planned for this event. Western Tractor is to be hosting the Pancake breakfast, Co-op has been contacted to help with the BBQ, there is to be an outdoor movie held at the Spurs ball diamond, there will be kids activities which will include face painting, bouncy houses, bike decorating, Saturday evening supper, parade, Cabaret/concert and a community church service.
- Joerg Klempnauer also gave an updated on the clock tower structure, he is looking at building a steel structure rather than clocks that can be purchased as a package due to not finding a clock that is the type of unique structure or the quality that he was wanting. We would still like to have a time capsule created that can include the existing time capsule from 2005 as well as hold new items from 2020 with instructions of when this item should be opened. They are planning on

having the time capsule placed within the concrete located at the clock tower structure. There are some funds for this project in place, Danna Ferguson will also apply for the Heritage Grant for this project to help with funding.

- The next Vauxhall 2020 Centennial meeting is Jan 22nd, 2020 @ 5pm at the Vauxhall Library.
- **JEDC Power Up 2019 Invoice - \$93.56** – The invoice was presented and discussed that this was VDCC portion of the cost of the Power Up costs.
- **Motion:** Jennifer Schafer moved to pay the JEDC Invoice of \$93.56 Vicki Koersen seconded the motion – Carried
- **Bylaws:** The bylaws that were circulated do not have a date on them, we should check Incorporation Canada to get the correct and up to date copies of the bylaws with a date stamp on them to circulate as well as have on our website
- **Policies:** It was discussed that we should stop in and welcome the new owners of Nonna's as outlined within our policies. We should also welcome Country Stone Construction (Dan Loewen).
- It was also discussed if we could possibly have some post cards made up to have at the Town of Vauxhall to be handed out to new businesses to fill out so we can stay updated on any new businesses within our VDCC area. We can talk to Mindy about this.
- Joerg Klempnauer suggested that the VDCC should keep a resolution list of all motions from the start of the VDCC which would be in a separate document. Which would record all motions and would be organized by the year/month/and number the motion was made in. This will allow for an easier way of finding any motions that need to be looked up in the future.
- **Who gives direction to our administrator?** – It was thought that not everyone should give directions, the board members should go to the President with ideas or concerns and the President is to then direct Danna Ferguson.
- **Motion:** Petra moved sign up / start up the VDCC with the Quick books online software and pay the monthly fee to Avail to access the system Dusty seconded the motion – Jennifer Schafer withheld her vote – Carried
- **Scholarship:** The VDCC Scholarship cheque has been sent out to Mackenzie McNiven.

Next Meeting Date:

February 18th, 2020 @ 1pm at the Vauxhall Public Library

Meeting Adjourned @ 2:10pm by Dusty Stauth